



Production Lead

Employer

Western Industries Plastic Products LLC
22829 Smyer Rd,
Winfield, KS 67156
620-221-9464

Job Description

Imagine a career in Materials with industry leading pay and some of the best benefits in the county! Now, picture yourself on a direct career path set to advance into higher level management roles at a stable company that is rapidly growing. You will come into your role with standard processes already in place and further improvements in the works.

Job Summary

Under the direct supervision of the Production Supervisor the Production Lead assists in coordinating production shift activities and safety initiatives, while maintaining a high standard of cleanliness in a fast paced, quality conscious manufacturing operation; as key member of the production team committed to departmental goals. Works with peers and others to optimize production, quality and safety. This person will also help ensure all employees, both current and new, feel welcomed and are treated with respect as well as providing them with clear instructions/training along with the correct tools and PPE. Monitor employees' daily productivity and quality output. Maintain open lines of communication through daily employee interactions and communications by providing a motivational environment through personal example and solid interpersonal skills.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform essential duties. Job scope includes:

- Ensure all associates are working in a safe manner. This will be achieved by observing associates during rounds to make sure appropriate PPE is being used and production areas are clean, neat and organized according to 6S
- Directs cell supports in the setup of cells for new jobs ensuring that all paperwork, work instructions, tools, fixtures and equipment are correct and in good operating condition


- Directs cell supports in the Breakdown of cells upon completion of production run returning all work instructions, tools, fixtures and equipment to the appropriate location.
- Enters production in Baan or assists cell supports to enter production in Baan
- Completes production report or assists cell supports to complete production report at the end of each shift
- Check production schedule to ensure that orders are correct and complete or near completion. Prepare next production order so that it is ready when previous order is complete
- Monitors production floor to ensure that facility is clean, neat and organized
- Follow escalation process for excess scrap or downtime, reporting instances to the appropriate people to get resolved as quickly as possible
- Correct unacceptable behaviors such as not wearing PPE, noncompliance with safety procedures, horseplay or violation of any other policies or procedures. Escalate to supervisor when necessary
- Communicate any issues or problems to Supervisor
- Make work assignments at the start of each shift, taking into consideration the machines scheduled to run and any vacations or absences for the shift
- Ensure product quality and all manufacturing activities follow or exceed applicable quality procedures, specifications and standards. Must be able to recognize defects or errors in production work centers
- Fills in for Production supervisor when needed
- Other duties as assigned.

Competencies

- Strong analytical skills and systematic approach to problem solving.
- Ability to read, write and perform basic mathematical calculations.
- Safety awareness-Identify and correct conditions that affect employee safety, enforce safety standards at all times.
- Lean manufacturing practices.
- Root cause analysis.
- Communication skills both verbal and written.
- Ability to use a computer and other office equipment.
- Ability to hold employees accountable in a consistent and professional manner.
- Ability to build positive & productive relationships with team members.
- Ability to teach and mentor employees.
- Decision making capabilities

Required Education and Experience

- High school diploma or equivalent.
- Experience with Microsoft Office products, and MRP/ERP utilization is strongly preferred
- Frontline Leadership or Supervisory experience in an industrial setting

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- Blow molding experience is preferred
 - Bilingual Spanish/English is preferred
 - Ability to accurately record data, is required
 - Computer knowledge and skills are required
 - Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule formats, is preferred.

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